

Fairfield Local Schools

11611 St. Rt. 771
Leesburg, OH 45135
Phone (937) 780-2221 Fax (937) 780-6900

TUITION REIMBURSEMENT PROGRAM REQUEST FOR REIMBURSEMENT

Due in District Office June 30

NAME: _____ DATE: _____

LIST ALL COURSES TAKEN: (must have received prior approval for reimbursement)

COURSE #	COURSE NAME	UNIVERSITY	DATE COMPLETED	CREDIT HOURS	QTR. OR SEM.?

****ATTACH COPY OF GRADE REPORT OR TRANSCRIPT FOR ALL COURSES LISTED****

****PROVIDE A COPY OF PROOF OF PAYMENT FOR ALL COURSES LISTED****

SIGNATURE: _____ DATE: _____

DATE REC'D: _____

REQUEST: APPROVED DENIED

AMOUNT APPROVED: \$ _____

COMMENTS: _____

SUPERINTENDENT'S SIGNATURE: _____ DATE: _____