

FAIRFIELD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR BOARD MEETING District Office Conference Room

June 18, 2018
6:30pm

Meeting Minutes

OUR MISSION, as a part of a rural community rich in traditional values, is to enable each individual to reach his/her highest potential to succeed in an ever-changing global society by providing the highest level of academic instruction in a safe, positive learning environment.

The Fairfield Local Board of Education met in regular session on Monday, June 18, 2018 in the District Office Conference Room at 6:30pm. The following members answered roll call: Shawn Willey, James Craycraft, Rindy Matthews and Scott Bates. Superintendent Bill Garrett, Treasurer Mike Morrow, Daniel Foster, Dale Back, Raymond Friend, Steve Hackett, Dee Miller, Amy Meddock, Katie Streber, Tanner Collins, Brianna Burlison, Teigan Thackston and Tony Williams were also in attendance.

Board Member Ronald Friend was not in attendance.

The Pledge of Allegiance to the Flag was recited.

18-62 Approve Meeting Minutes

Shawn Willey moved and James Craycraft seconded to approve the Minutes from the Regular Meeting held May 21, 2018 and the Special Meeting held June 4, 2018 with the following revision to the May 21, 2018 Minutes:

18-54 – Change Food Service Supervisor Work Calendar to 189 days worked and 6 holidays for a total of 195 days.

Motion carried 4-0.

18-63 Accept Meeting Agenda

Scott Bates moved and Shawn Willey seconded to approve the Agenda for today's Regular Meeting as presented. Motion carried 4-0.

VISITORS/GUESTS

- Mr. Foster, Ag/FFA Instructor introduced FFA students and recognized their accomplishments:
 - Dale Back
 - Tiegian Thackston
 - Tanner Collins
 - Brianna Burlison
- Mr. Garrett introduced new 7th grade math teacher, Tony Williams
- Raymond Friend addressed the Board regarding his resignation and employee benefits. He presented a letter to the Board about his frustrations concerning his resignation.

EXECUTIVE SESSION

18-64 Executive Session

Scott Bates moved and Shawn Willey seconded that the Board enter into Executive Session at 6:42pm to consider the appointment, employment and compensation of a public employee or official, pending litigation and security matters. Motion carried 4-0.

Board Member Ron Friend arrived at 7:10pm.

The Board returned from Executive Session at 8:01pm.

FINANCIAL

18-65 Approve Financial Statement, Investments, Payment of Bills, Donations, FY18 Final Appropriations, FY18 Amended Certificate of Estimated Resources, FY19 Temporary Appropriations, Federal Funds for FY18, Cash Advances, Moving Inactive Funds

Scott Bates moved and Shawn Willey seconded to approve the following:

Financial Statement, Investments and Payment of Bills

Donations

| Item | Value | From | To |
|---------------------------|------------|----------------------------------|----------------------|
| | \$50.00 | 62 Classics Diner | Class of 2019 (Prom) |
| | \$50.00 | Teeters Club Lambs | FFA |
| | \$500.00 | Jason Davis | FFA |
| | \$25.00 | Barrett's Strawberries | FFA |
| | \$250.00 | Frost Trucking | FFA |
| | \$100.00 | Schuler Builders | FFA |
| | \$100.00 | Kay Simmons Insurance | FFA |
| | \$150.00 | Monroe Fannin | FFA |
| | \$125.00 | Ronald Friend | FFA |
| | \$100.00 | Lerch's Barnlot | FFA |
| | \$200.00 | Highland Co. Chamber of Commerce | FFA |
| | \$150.00 | Jeff Cockerill Concrete | FFA |
| | \$250.00 | KMZ Farms | FFA |
| | \$100.00 | Jeff Cloud | FFA |
| | \$500.00 | So. Hills Community Bank | FFA |
| | \$100.00 | So. Ohio Retro Foam | NHS |
| | \$10.00 | Adams Farm | NHS |
| | \$100.00 | Willey & Sons | NHS |
| | \$100.00 | Jerry Haag Motors | NHS |
| | \$20.00 | Country Corner Market | NHS |
| | \$50.00 | Greenfield Chiropractic | NHS |
| | \$100.00 | So. Hills Community Bank | NHS |
| for Volleyball and Soccer | \$1,180.00 | FF Athletic Boosters | Athletic Fund |
| Total Value: | \$4,310.00 | | |

**Approve Financial Statement, Investments, Payment of Bills, Donations, FY18
Final Appropriations, FY18 Amended Certificate of Estimated Resources, FY19
Temporary Appropriations, Federal Funds for FY18, Cash Advances, Moving
Inactive Funds - Continued**

FY18 Final Appropriations

| Fund # | Fund Name | Appropriation |
|-----------------|----------------------------------|-----------------|
| 001 | General | \$11,497,796.88 |
| 002 | Bond Retirement | \$525,800.00 |
| 003 | Permanent Improvement | \$299,905.00 |
| 004 | Building | \$0.00 |
| 006 | Food Service | \$376,538.00 |
| 007 | Special Trust | \$3,000.00 |
| 008 | Endowment | \$684.34 |
| 018 | Public School Support | \$45,300.00 |
| 034 | Classroom Facilities Maintenance | \$70,950.00 |
| 200 | Student Managed Activity | \$84,270.00 |
| 300 | District Managed Activity | \$112,500.00 |
| 451 | Data Communications Fund | \$10,800.00 |
| 516 | IDEA Part B Grants | \$232,242.27 |
| 572 | Title I – Disadvantaged Children | \$191,336.51 |
| 587 | IDEA Preschool – Handicapped | \$3,903.29 |
| 590 | Improving Teacher Quality | \$30,861.39 |
| 599 | Misc. Federal Grant | \$10,000.00 |
| Total All Funds | | \$13,495,887.68 |

FY18 Amended Certificate of Estimated Resources

| Fund | Unencumbered Balance 7/1/17 | Taxes | Other Sources | Total |
|-----------------------------|--------------------------------|----------------|------------------|-----------------|
| General | \$5,887,886.53 | \$1,640,396.00 | \$9,091,864.00 | \$16,620,146.53 |
| Special Revenue | \$183,971.02 | \$28,000.00 | \$970,466.40 | \$1,182,437.42 |
| Debt Service | \$768,676.02 | \$505,200.00 | \$32,000.00 | \$1,305,876.02 |
| Capital Projects | \$605.44 | \$0.00 | \$800,000.00 | \$800,605.44 |
| Agency Fund | \$58,228.39 | \$0.00 | \$63,575.00 | \$121,803.39 |
| Private Purpose Trust | \$195.22 | \$0.00 | \$3,562.42 | \$3,757.64 |
| Total All Funds | \$6,899,562.62 | \$2,173,596.00 | \$10,961,467.82 | \$20,034,626.44 |

**Approve Financial Statement, Investments, Payment of Bills, Donations, FY18
Final Appropriations, FY18 Amended Certificate of Estimated Resources, FY19
Temporary Appropriations, Federal Funds for FY18, Cash Advances, Moving
Inactive Funds - Continued**

FY19 Temporary Appropriations

| Fund # | Fund Name | Appropriation |
|-----------------|----------------------------------|-----------------|
| 001 | General | \$8,697,961.00 |
| 002 | Bond Retirement | \$449,108.00 |
| 003 | Permanent Improvement | \$180,631.00 |
| 006 | Food Service | \$320,988.00 |
| 007 | Special Trust | \$1,000.00 |
| 008 | Endowment | \$508.40 |
| 018 | Public School Support | \$34,251.00 |
| 034 | Classroom Facilities Maintenance | \$58,225.00 |
| 200 | Student Managed Activity | \$57,296.00 |
| 300 | District Managed Activity | \$82,479.00 |
| 516 | IDEA Part B Grants | \$73,954.48 |
| 572 | Title I – Disadvantaged Children | \$55,277.72 |
| 587 | IDEA Preschool – Handicapped | \$528.95 |
| 590 | Improving Teacher Quality | \$25,000.00 |
| 599 | Misc. Federal Grant | \$8,393.81 |
| Total All Funds | | \$10,045,602.36 |

Establish Federal Funds

IDEA
Title I
Early Childhood
Improving Teacher Quality
Title IV-A
Free & Reduced Meals

Advancements from General Fund

\$20,000 to 006 Fund (Food Service)
\$500,000 to 003 Fund (Permanent Improvement)

Move Inactive Funds for FY19

\$137.10 (200-9205) FCCLA to HS Student Council (200-9211)
\$2.59 (200-9210) S.A.D.D. to HS Student Council (200-9211)
\$1,091.36 (200-9214) Spanish Club to Renaissance Club (200-9215)
\$1.74 Bus Allowance to General Fund (001-0000)

Motion carried 5-0.

RESIGNATIONS

18-66 Approve Resignations

Shawn Willey moved and Ron Friend seconded to approve the following resignations:

- Bill Garrett as Superintendent effective end of day July 31, 2018.
- Brian Gross as MS Teacher effective July 31, 2018.
- JM Fraysier as Supervisor of Transportation, Maintenance and Custodial effective July 1, 2018

Motion carried 5-0.

EMPLOYMENT

NOTE: All employment (including volunteers) contingent upon receipt of employment requirements as set by the Ohio Department of Education and Fairfield Local Schools Board of Education. This includes, but is not limited to: transcripts, licensure and/or certification, training and successful completion of background checks.

18-67 Approve Non-Certified Substitute, Athletic Volunteer, Employee Extended Days

James Craycraft moved and Scott Bates seconded to approve the following:

Non-Certified Substitute – 2018-19 SY

Cindy Smith

Athletic Volunteer – 2018-19 SY

Christy Sowders – MS/HS Cheerleading

Approve Extended Days – 2017-18 SY

Daniel Foster..... 60 days – FFA/Ag Activities

Kelsey Sheeley 60 days – FFA/Ag Activities

Deb Mangus 20 days – End/Begin Year Student Services

Deanne Miller..... 10 days – Federal CCIP Reporting Requirements

Motion carried 5-0.

BUSINESS

18-68 Superintendent's Report, META Agreement, HS Course Fees, Athletic Admission Prices, Out-of-State/Overnight Travel, Declare Impractical to Transport, Calamity Day Alternative Make-Up Plan, Revised Job Description for Food Services Director, Schedule Special Board Meeting

Scott Bates moved and Ron Friend seconded to approve the following:

Approve 1-year Contract with META Solutions

Technology Services
July 1, 2018 through June 30, 2019
5 days per week
\$72,500.00

Approve HS Course Fees / Student ES/MS Supply Fee

| Course | Fee |
|--|------------|
| Accounting | \$20.00 |
| Advanced Tech | \$5.00 |
| Agriculture Education | \$20.00 |
| Agriculture-Industrial Power | \$25.00 |
| Advanced Art II,III,IV | \$30.00 |
| ACT Prep Workbook (<i>all juniors</i>) | \$20.00 |
| Anatomy | \$15.00 |
| Art I | \$22.00 |
| Biology | \$15.00 |
| Chemistry | \$15.00 |
| Computer Applications | \$5.00 |
| Data Processing | \$5.00 |
| Environmental Science | \$15.00 |
| Physical Science | \$8.00 |
| Physics | \$10.00 |
| Zoology | \$15.00 |
| Student Activity Fee (<i>HS Students</i>) | \$5.00 |
| Student Supply Fee (<i>ES/MS Students</i>) | \$25.00 |

Superintendent's Report, META Agreement, HS Course Fees, Athletic Admission Prices, Out-of-State/Overnight Travel, Declare Impractical to Transport, Calamity Day Alternative Make-Up Plan, Revised Job Description for Food Services Director, Schedule Special Board Meeting - Continued

2018-19 SY Athletic Admission Prices (no change from 2017-18 SY)

Individual Game Admission Prices

| Event | Adult | Student | Sr. Citizen |
|---------------------------------|--------------|----------------|--------------------|
| Varsity Basketball | \$5.00 | \$4.00 | \$4.00 |
| Varsity Soccer & Volleyball | \$4.00 | \$3.00 | \$3.00 |
| Junior High (including tournys) | \$4.00 | \$3.00 | \$3.00 |
| Non-Varsity (single game) | \$4.00 | \$3.00 | \$3.00 |
| CC & Track (League Meets) | \$4.00 | \$3.00 | \$3.00 |
| HS Baseball & Softball | \$4.00 | \$3.00 | \$3.00 |
| Junior High (single game) | \$3.00 | \$3.00 | \$3.00 |

Season Pass Prices

| | |
|---|----------|
| Family Pass | \$225.00 |
| Adult "All Sports" Pass | \$75.00 |
| Basketball Pass Only | \$50.00 |
| Basketball Only Pass – Student or Sr. Citizen | \$40.00 |
| Basketball Reserve Seat | \$25.00 |
| Student "All Sports" Pass | \$60.00 |
| Sr. Citizen "All Sports" Pass | \$60.00 |

Out-of-State and/or Overnight Travel for FFA Students

Ohio Leadership Conference

FFA Camp Muskingum

June 22-25

5 students

Kelsey Sheeley is chaperoning during transportation only

Hillsboro School Bus is transporting (going with Hillsboro students)

FFA Camp

FFA Camp Muskingum

July 5-9

6-10 students

Daniel Foster chaperoning / staying

Fairfield School Bus is transporting students all county students (Fairfield, Hillsboro, Lynchburg and Whiteoak)

Washington Leadership Conference

Washington DC

July 10-14

Omni Hotel

3 students

Chaperones: Kelsey Sheeley and Paula May

Kelsey Sheeley is transporting using her personal vehicle

Superintendent's Report, META Agreement, HS Course Fees, Athletic Admission Prices, Out-of-State/Overnight Travel, Declare Impractical to Transport, Calamity Day Alternative Make-Up Plan, Revised Job Description for Food Services Director, Schedule Special Board Meeting – Continued

Declare Impractical to Transport

Under provisions of Ohio Revised Code Section 3327.01, the Fairfield Local School Board of Education declares that it is impractical to transport students ***Marshal and Asa Mason*** to a non-public school (Hillsboro Christian Academy) due to cost in terms of equipment and personnel, the number of pupils to be transported, and the extent to which such additional service would unavoidably disrupt current schedules.

Therefore, the Fairfield Local School Board of Education agrees to payment-in-lieu of transportation to the parents of said child for the amount determined by the Ohio Department of Education for the 2017-18 school year, which will be prorated for actual days of transport.

Parent/guardian will provide a written request accompanied by a grade report from the school attended.

Calamity Day Alternative Make-Up Plan

Revise Job Description – Food Service Director

Schedule Special Board Meeting

July 9, 2018 at 8am to discuss employment, pending litigation, Board Policy and other matters.

Motion carried 5-0.

OLD BUSINESS

- a. Voluntary Drug Testing Policy – to comply with existing substance policy
- b. School Resource Officer and Arming Staff – to see what happens with HB318
- c. Entries
- d. Track parking expansion and connection to K-12 parking – need additional quotes and information
- e. Capital Spending Plan – to be discussed in Finance Committee and presented to Board for project approval

DISCUSSION

- a. Annual Food Service Report – Presented to Board
- b. Set Date for Finance Committee Meeting – June 22, 2018 at 1pm
- c. Parking on grass needs to be address with Little League

BOARD REPORTS

- a. Appreciates donations
- b. Congratulations to State Track Finalists
- c. Congratulations to FFA students in attendance
- d. Congratulations to staff and students on successful 2017-2018 school year and having the best preliminary test results in the region

ADJOURNMENT

18-69 **Adjournment**

Shawn Willey moved and Scott Bates seconded to adjourn the Board Meeting at 9:00pm. Motion carried 5-0.

DRAFT